



To : Ms. Eunice Tang, Sales & Marketing Department Date _____
Fax Number : (852) 2637-3976
Telephone Number : (852) 2132-1326 Email : rrh.samc@regalhotel.com
From :
Conference: : **The Chinese University of Hong Kong, Department of Surgery (Dec 2 - 6, 2009)**
: **'Urology Symposium'**
Your Name(姓名) :
Fax Number (傳真號碼) : Telephone Number (電話號碼) :
E-mail (電郵地址) :

| | Surname(姓) | First Name(名) | Confirmation No. (確認號碼) |
|----------------------------|------------|---------------|-------------------------|
| 1) Mr先生 / Mrs女士 / Miss小姐 : | _____ | _____ | _____ |
| 2) Mr先生 / Mrs女士 / Miss小姐 : | _____ | _____ | _____ |

Arrival Date(入住日期) : _____ Flight (航班): _____
Departure Date(退房日期) : _____ Flight (航班) : _____

Transportation(交通): Limousine (豪華轎車) at HK\$600 () or
Airport Shuttle Bus on complimentary basis (免費乘坐指定時間之機場穿梭巴士) ()
(base on hotel fixed schedule)

| Room Types(房間種類) | No. of Rooms(房間數目) | |
|------------------------|--------------------|---|
| Superior Room 高級客房 | HK\$530 () | 淨房價(Room rental only) |
| | HK\$600 () | 包括一位自助早餐(Inclusive of buffet breakfast for one person) |
| | HK\$670 () | 包括兩位自助早餐(Inclusive of buffet breakfasts for two persons) |
| Regal Club Room 行政樓層客房 | HK\$1,020 () | 免費於行政樓層會所享用豪華歐陸早餐 (Free Deluxe Continental Breakfast at Club Lounge) 免費使用房內寬頻互聯網服務(Free in-room internet access) 免費享用行政樓層會所多款雞尾酒及特色小食等 (Free access to Club Lounge for complimentary refreshment and cocktail etc...) |

* The above special rates are valid for reservation made on or before November 4, 2009 and subject to room availability. (必須在2009年11月4日或之前預訂房間才可享有上述優惠價格)
* Rates are subject to 10% service charge and prevailing government tax per room per night(上述價格另加10%服務費及有關之政府稅)

Special Request(特別要求): Double Bed (單人房) () Twin Bed (雙人房) ()
Non-Smoking(非吸煙) () Smoking(吸煙) ()

Remarks : _____
Payment : Guest own account ()
3rd party's account (), please request us for authorization form and provide both sides credit card copy

Booking Guaranteed By
Name print on Credit Card (信用卡持有人姓名) : _____
Card Type(信用卡種類) : VISA / MASTER / DINERS
Credit Card Number (信用卡號碼) : _____
Expiry Date (有效日期) : _____ mm/yy(月/年)

Shuttle Bus Service - Bus schedule is subject to change without prior notice. Hotel bears no liability for guests taking this shuttle bus service under all circumstances. Regal Riverside Hotel shall not be held liable for any losses/damages/injuries of guests taking shuttle bus services and your company shall hold Regal Riverside Hotel harmless & shall indemnify/keep indemnifying Regal Riverside Hotel for all losses or expenses so incurred in relation to any claims arising out of the shuttle bus services.
Guarantee / Cancellation - The above booking(s) is/are guaranteed by your credit card once the reservation is confirmed, one night accommodation per confirmed booking will be applied in case the guests do not show up on the scheduled arrival date or any amendment made within 14 days prior to the arrival date.
Early Departure- When you check-in, you will be asked to confirm your departure date. You may change your departure date without penalty if your rate plan permits and you may make change before the end of your arrival date. A Early Departure fee will be applied if you decide to leave earlier once the confirmation is done.

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